



Scholarship & Funding Assistance Application

Name:

Name of firm:

Number of years' experience in legal finance:

Position in firm:

Email address:

Address:

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.....Post code.....

Telephone:

Mobile:

I am already an ILFM Member

Membership number (if known):

I am applying for Qualification Course:

- ILFM Diploma One: Bookkeeping for Legal Finance Professionals Certificate
- ILFM Diploma Two: Legal Professionals and the Accounts Rules Certificate
- ILFM Associate Level – Accounting for Legal Finance Professionals
- ILFM Associate Level – Financial Management Certificate
- ILFM Associate Level – Tax for Legal Finance Professionals Certificate
- ILFM Associate Level – Tax for Legal Finance Professionals Certificate
- ILFM Associate Level – Legal Practice Management Certificate
- ILFM Fellowship (FILFM)
- Cilex Level One

I am applying for Training:

- ILFM One Day Training Please state which Training.....

I am applying for ILFM Membership as part of this application?

- Yes

Other Professional Qualifications you currently hold, whether ILFM or others:

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Please explain briefly why you are applying and the reason your employer is not able or willing to support you?

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Please tell us why you deserve an ILFM Scholarship:

Signature:

Date:

Terms and Conditions

ILFM Scholarship & Funding Assistance

ILFM Scholarship & Funding Assistance will be awarded at the sole discretion of the Chief Executive Officer of The ILFM, whose decision will be final and binding. Applicants will be notified in writing by The ILFM. This decision will be in conjunction with the terms of the sponsorship provided to The ILFM by any third party.

Applicants must complete an application form.

Application data may be shared with the ILFM Scholarship & Funding Assistance sponsor.

Applicants must be over the age of 18.

Application forms must be received by the dates(s) notified in writing from time to time by The ILFM. Late or incomplete applications will not be accepted.

The ILFM reserves the right to withdraw the ILFM Scholarship & Funding Assistance programme for subsequent years, but this will not affect ILFM Scholarship & Funding Assistance awarded before that time.

ILFM Scholarship & Funding Assistance is not transferable and there is no cash equivalent entitlement.

Should any successful ILFM Scholarship & Funding Assistance applicant employment be terminated for any kind of misconduct or other good cause (redundancy excepted), then The ILFM reserve the right to immediately withdraw ILFM Scholarship & Funding Assistance.

Should any successful ILFM Scholarship & Funding Assistance applicant fail to comply in any respect with these terms and conditions, then The ILFM also reserve the right to immediately to withdraw ILFM Scholarship & Funding Assistance and the successful applicant having to reimburse any fees to the ILFM which will be at the discretion of the ILFM.

Benefits

Each ILFM Scholarship & Funding Assistance successful applicant will be entitled to receive free ILFM Qualification Course, one/half day training, membership for a set period or any other offer as set out in the promotion of the ILFM Scholarship & Funding Assistance. The student/delegate will comply with the term & conditions of the relevant course or training, membership provided under the terms of the ILFM Scholarship & Funding Assistance.

If a scholarship winner is studying for an ILFM qualification, then the responsibility for payment of the scholar's on-going institute membership fees will lie with the scholar or their employer. You must continue to be a member during the completion of the course and exam sitting. The ILFM will not be financially responsible for providing any further tuition or other support.

Successful applicants

A successful ILFM Scholarship & Funding Assistance applicant is an ambassador for our organisation and as such will be expected to set an example amongst peers, and other students, members and delegates.

This will include subject to the application:

- a) Completing all assignments and exams in a timely manner.
- b) Compliance with relevant terms and conditions at all times.
- c) Arriving on time, completing the training and engaging fully with the subject.
- d) Compliance with relevant code of conduct at all times.

Marketing

ILFM Scholarship & Funding Assistance are often made possible by commercial sponsorship provided to the ILFM.

By accepting a ILFM Scholarship & Funding Assistance

- a) you agree to provide a photo and short personal biography.
- b) you agree to take part in any reasonable marketing activities that The ILFM wish to organise.
- c) you agree to take part in any reasonable marketing activities that the Sponsor wish to organise.
- d) you agree to the details of your Scholarship & Funding Assistance appearing in Legal Abacus magazine and on the ILFM website, social media, blogs etc
- e) you agree to the details of your ILFM Scholarship & Funding Assistance appearing in any press release, website, social media, blogs etc by the Scholarship Sponsor.
- f) agree to provide an article for the Legal Abacus magazine detailing experience of the course or training, be completed within two months of taking the course.

It is understood that successful applicants are not expected to incur costs personally when taking part in marketing activities as detailed above. Any expenses, should there be any, will be agreed in advance of each activity.

By signing this application form, I agree to the terms and conditions.

Signature:

Date:

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