



ILFM Scholarship Application Form

Name:

Name of firm:

Number of years' experience in legal finance:

Position in firm:

Email address:

Address:

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.....Post code.....

Telephone:

Mobile:

Are you also applying for ILFM membership as part of the award?

Yes / No / I am already an ILFM Member.

Membership number (if known):.....

Qualification Course or Training day applying for:

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Other Professional Qualifications you currently hold, whether ILFM or others:

Qualification

Date

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Please tell us why you deserve an ILFM Scholarship:

Signature:

Date:

The Institute of Legal Finance & Management Ltd (ILFM) Scholarships Terms and Conditions

Scholarship

ILFM Scholarships will be awarded at the sole discretion of the Chief Executive Officer of The ILFM, whose decision will be final and binding. Applicants will be notified in writing by The ILFM. This decision will be in conjunction with the terms of the sponsorship provided to The ILFM by any third party.

Applicants must complete an application form.

Application data may be shared with the Scholarship sponsor.

Applicants must be over the age of 18.

Application forms must be received by the dates(s) notified in writing from time to time by The ILFM. Late or incomplete applications will not be accepted.

The ILFM reserves the right to withdraw the scholarship programme for subsequent years, but this will not affect scholarship awarded before that time.

ILFM Scholarships are not transferable and there is no cash equivalent entitlement.

Benefits

Each scholarship winner will be entitled to receive free ILFM Qualification Course, one/half day training or any other offer as set out in the promotion of the scholarship. The student/delegate will comply with the term & conditions of the relevant course or training provided under the terms of the scholarship.

The scholarship may also include the scholarship winner's ILFM Membership fee registration fees. This will be subject to membership requirements, terms & conditions.

If a scholarship winner is studying for an ILFM qualification, then the responsibility for payment of the scholar's on-going institute membership fees will lie with the scholar or their employer. You must continue to be a member during the completion of the course and exam sitting. The ILFM will not be financially responsible for providing any further tuition or other support.

Scholars

A scholarship winner is an ambassador for our organisation and as such will be expected to set an example amongst peers and other students.

This includes:

- a) Completing all assignments and exams in a timely manner.
- b) Compliance with relevant terms and conditions or code of conduct at all times.
- c) Should a scholarship winner's employment be terminated for any kind of misconduct or other good cause (redundancy excepted), then The ILFM reserve the right to immediately withdraw their scholarship.
- d) Should a scholarship winner fail to comply in any respect with these terms and conditions, then The ILFM also reserve the right to immediately to withdraw their

scholarship and the scholar having to reimburse any fees to the ILFM which will be at the discretion of the ILFM.

Marketing

Scholarships are often made possible by commercial sponsorship provided to the ILFM.

By accepting a Scholarship

- a) you agree to provide a photo and short personal biography.
- b) you agree to take part in any reasonable marketing activities that The ILFM wish to organise.
- c) you agree to take part in any reasonable marketing activities that the Scholarship Sponsor wish to organise.
- d) you agree to the details of your scholarship appearing in Legal Abacus magazine and on the ILFM website, social media, blogs etc
- e) you agree to the details of your scholarship appearing in any press release, website, social media, blogs etc by the Scholarship Sponsor.
- f) agree to provide an article for the Legal Abacus magazine detailing experience of the course or training, the article will need to be between 300-500 words and be completed within two months of taking the course.

It is understood that Scholars are not expected to incur costs personally when taking part in marketing activities as detailed above. Any expenses, should there be any, will be agreed in advance of each activity.

By signing this application form, I agree to the terms and conditions.

Signature:

Date: